

# Tahuya River Valley Water District

P.O Box 849  
Belfair, WA 98528

February 27, 2024 minutes as follows:

Meeting called to order 6:02 PM at 1665 NE Tahuya River Dr.

Present: Lisa Johnson, Pretoria Randles, Brian Gregory.

Community: Scott Hollaway

- A. Additions-
- B. Approval of minutes from last meeting. Moved by Brian, 2<sup>nd</sup> by Torrie, approved by all.
- C. Water operations & Testing results for January, coliform absent. Two new meter installed 1761 Tahuya River Dr. and 60 Firwood the meters were borrowed from Trails End Water to be replaced after district orders meters.

Motion made by Brian, second by Torrie approved by all, to dispose of old broken printers and monitor stored at water tower building. Hood Canal Const services, LLC clean brush, trees, and debris around water tower building.

- D. Commissioner compensation & time sheets. 2.5 hours reading meters. Lisa with; 30 hours.
- E. Financial report prepared by Lisa. Moved by Brian, 2<sup>nd</sup> by Torrie, approved by all. Lisa working on annual financial report.
- F. Following vouchers were approved. Moved by Brian; 2<sup>nd</sup> Torrie, approved by all.

Mason County PUD 3	Pumps 1 & 3	229.25
Mason County PUD 3	Pumps 2 & 4	56.35
Lisa Johnson	Commissioner Pay	587.20
Pretoria Randles	Commissioner Pay	146.81
Brian Gregory	Commissioner Pay	86.81
Barbara E Butler	Meter Reading Pay	146.32
Franklin T Butler	Meter Reading Pay	146.32
Belfair Tax/ABC Bookkeeping	Payroll Bookkeeping	60.00
H2O Management Services INC	Water Operations	412.00
H2O Management Services INC	Water Operations	234.36
US Postal Service	Stamps	95.20
H.D. Fowler Company	Water Operations	934.91
Hood Canal Const services, LLC	Water Operations	3445.00
Olympic Federal	Petty cash fund	1500.00
Mason County Treasurer	Property Tax	23.50
		<b>8104.03</b>

Meeting Adjourned: at 7:00 PM

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G. Billing Report – 19 shut off notices sent. Shut Off date has been set: Bills not paid by the end of the month will have service shut off on March 1, 2024.

Billing software Moved by Brian, 2<sup>nd</sup> by Torrie, approved by all. Purchase of RVS Software and handheld reader.

H. Meter readings – Completed. Several readings in question, Lisa will speak with meter readers.

I. Old business-Brian spoke with Lydia Bower, PE at Northwest Water Systems, Inc. her recommendations reduce leakage, tiered rates, new well. The district will continue to follow customer usage to plan tiered water rates, investigate leak detection and continue pursuing new well.

Brian had questions regarding electrical for generator and will continue getting a quote for this

J. Community input – Scott Hollaway not currently customer of water district asked about buying property in community for water rights. He plans to develop a portion of his land and would like water access. District will speak with a lawyer and continue to pursue new well.

K. Executive meeting – none.