

Tahuya River Valley Water District

P.O Box 849
Belfair, WA 98528

November 26, 2024 minutes as follows:

Meeting called to order 6:00 PM at 1665 NE Tahuya River Dr.

Present: Lisa Johnson, Pretoria Randles, Danielle Andrews

Community:

- A. Additions – (J) letter to customers 9(K) Office assistant
- B. Approval of minutes from last meeting. Moved by Torrie, 2nd by Danielle, approved by all.
- C. Water operations & Testing results for October, coliform absent.
- D. Commissioner compensation & time sheets. Lisa with 4 commissioner compensations. Torrie 1, Danielle 2.
- E. Financial report prepared by Lisa. Moved by Torrie, 2nd by Danielle, approved by all.
- F. Following vouchers were approved. Moved by Torrie, 2nd Danielle, approved by all.

Mason County PUD 3	Pumps 1 & 3	158.47
Mason County PUD 3	Pumps 2 & 4	56.05
Lisa Johnson	Commissioner Pay	587.18
Danielle Andrews	Commissioner Pay	146.81
Pretoria Randles	Commissioner Pay	146.80
Belfair Tax/ABC Bookkeeping	Payroll Bookkeeping	60.00
H2O Management Services INC	Water Operations	407.00
Hood Canal Const services, LLC	Water Operations	300.00
Postmaster	Stamps	102.20
		1964.51

- G. Billing Report – 6 shut off notices sent. Bills not paid in full by the due date will have service shut off. Updated address for 2 accounts.
- H. Meter readings- Jason working on replacing 2 well meters.
- I. Old business- Lawyer Danielle will email and see where we are with liens. 2025 rates set and will be sent with December billing.
- J. Letter to customers for December billing, assigned to Danielle. (Torrie had a rough draft)
- K. Water Billing assistant -Lisa will work on a job description to post.
- L. Community input – none.
- M. Executive meeting – none.

Meeting Adjourned: at 6.59 PM